



UNIVERSITÀ DEGLI STUDI DELL'AQUILA
Amministrazione centrale
Area Ricerca e Trasferimento Tecnologico
Settore Dottorati, Assegni e Borse di Ricerca

D.R. Rep. n. 323/2024 - Prot. n. 43964 Attachments 2
of 28/03/2024
Year 2023 Tit. III Cl. 6 Fasc. 15 Sottofasc. 12

Public competition, for qualifications and examinations, for the award of n. 1 place with scholarship for “Municipal Doctorates”, internal area Gran Sasso – Valle Subequana for the Ph.D. Course in Industrial and information engineering and economics

**CYCLE XXXIX
ACADEMIC YEAR 2023/2024**

**THE RECTOR
OF THE UNIVERSITY OF L'AQUILA**

IN FORCE OF law n. 476, August 13, 1984, establishing rules on university scholarships;

IN FORCE OF law n. 398, November 30, 1989, establishing rules on university scholarships;

IN FORCE OF article n. 4 of law n. 210, July 3, 1998, which provides that the universities, with their own regulation establish their Ph.D. schools;

IN FORCE OF article 19 of law n. 240, December 30, 2010;

IN FORCE OF D.P.C.M. of April 9, 2001 "Disposizioni per l'uniformità del trattamento sul diritto agli studi universitari" according to article n. 4 of law n. 390, December 2, 1991;

IN FORCE OF legislative decree n. 68, March 29, 2012;

PURSUANT TO DD. MM. 509/1999 e 270/2004 which provides rules about the didactic autonomy of Universities;

PURSUANT TO D.M. n. 226 of December 14, 2021 “Regolamento recante modalità di accreditamento delle sedi e dei corsi di dottorato e criteri per la istituzione dei corsi di dottorato da parte degli enti accreditati”;

PURSUANT TO D.M. n. 247 of February 23, 2022 which restated the gross annual amount of Ph.D. scholarships;

PURSUANT TO the rules for the admission of foreign students to the university course published on MIUR web site;

PURSUANT TO the Regulation of the Ph.D. Schools of the University of L'Aquila, renewed by Rectoral Decree n. 787/2022 of 2022, June 1st and subsequent amendments;

HAVING REGARD TO Ethical Code of University of L'Aquila issued by D.R. n. 1777/2022 of 2022, December 30th and subsequent amendments;

HAVING REGARD TO the Decree of the Director General of the Agency for Territorial Cohesion n. 470 of 11 July 2023, concerning the Call for Proposal for the granting of resources for the experimental financing by the municipalities present in the internal areas, including in associated form, of scholarships for "Municipal Doctorates" for XXXIX cycle;

HAVING REGARD TO the agreement between the University of L'Aquila and Municipality of Molina Aterno, Lead Municipality of the internal area "Gran Sasso - Valle Subequana" and Referring Municipality of the Aggregation of the Municipalities of Molina Aterno, Castel di Ieri, Castelvechio Subequo, Gagliano Aterno, Goriano Sicoli and Secinaro;



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HAVING REGARD TO the Decree of the Director General of the Agency for Territorial Cohesion n. 627 of 30th November 2022 by which the scholarships financed under the Call for Proposals for the granting of resources for the experimental financing by the municipalities present in the internal areas, including in associated form, of scholarships for "Municipal Doctorates" were approved – CUP E59J21007730005;

TAKEN NOTE that by the aforementioned measure was funded n. 1 Municipal Doctoral grant for the PhD in Industrial and Information Engineering and Economics, as per the application for participation in the call for applications announced by the aforementioned Decree No. 470 of 11/07/2023 submitted by the Mayor of the Municipality of Molina Aterno;

HAVING REGARD TO the resolution of the Board of Professors of the Ph.D. Course in Industrial and Information Engineering and Economics of 7th February 2024, prot. n. 14277 of 8th February 2024, requesting the issuance of a call for applications for the position of Municipal Doctoral Officer as funded above;

HAVING REGARD TO the minutes of the Academic Senate meeting of 25/03/2024;

HAVING REGARD TO the minutes of the Board of Administration meeting of 26/03/2024;

HEREBY DECREES

ART. 1

Establishment and Activation

1. The public competition, based on qualifications and examinations, is called for the admission to the Ph.D. Course in Industrial and information engineering and economics at the University of L'Aquila, in connection with the financing of n. 1 scholarship of "Municipal Doctorate", for the internal area of Gran Sasso – Valle Subequana.

The duration of the course is three years, and it starts on **1st June 2024**.

2. The form attached to this announcement, which is an integral part of it, indicates the source of funding for the position, the curriculum of the Ph.D. Course, the research topic, the admission requirements, the procedures and criteria for selection of candidates and the schedule of examinations.

ART. 2

Requirements for Access

1. Those who, at the expiry of the deadline for submitting the application for admission, are in possession of one of the following qualifications can participate in the selection, without age or citizenship restrictions:

- a) master's or specialist degree;
- b) degree from the system prior to the Ministerial Decree n. 509/1999 (old system);
- c) second level academic qualification issued by institutions belonging to the AFAM (Higher Artistic and Musical Education) sector;
- d) qualification obtained abroad, recognized as equivalent to the aforementioned second level academic qualifications.

The academic qualification obtained abroad by the candidate must refer to a course with a duration of at least 4 years and allow the access to a Ph.D. course in the country in which it was awarded.

Candidates holding a foreign Degree who have not as yet obtained certified equivalency required for the admission to the Ph.D. course, must include the following documents in their application (necessary for the Examination Commission to evaluate the Degree as conforming to requirements):

- a copy of the Degree certifications obtained (Bachelor e Master Degree), with a transcript of records of the exams taken and an Italian or English translation provided by the applicant under his/her responsibility;



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- any other documentation deemed useful for the qualification assessment (Diploma Supplement, declarations etc...).

Eligibility of the qualification will be verified by the Course's Admission Committee and will only be granted for the sole purpose of admission to the Ph.D. course.

2. Candidates who, on the expiry date of this announcement, do not possess the requisites referred to in paragraph 1, will be admitted to the selection with reserve. The qualification required for access to PhD courses must be achieved by the completion date of the enrollment.

ART. 3

Applications, terms and conditions

1. The application form may only be submitted using the dedicated online procedure, available at: <https://pica.cineca.it/univaq/39dottcomunale>
Applications must be submitted no later than the **April 29, 2024 at 1 p.m. (CEST)**.

The application must be signed. **The absence of the signature, or of the handwritten signature, implicates the exclusion from the public competition.**

There are 3 methodologies to sign it and the candidate must select one of them and read carefully they directions.

- By digital signature using smart card, USB token or remote signature which allow the owner to sign general documents by means of a signature software or a Remote Signature web portal made available by the Auditor. Those who have a Digital Signature smart card or USB token shall verify that they are compatible with the Digital Signature system integrated in the system server. If so, the owner may sign the application directly in the system server (e.g. ConFirma);

- Those who do not have compatible digital signature devices and the Remote Digital Signature Owners who may access a web portal for signing general documents shall save in their own PC the .pdf file generated by the system and, without modifying it, digitally sign it in CADES format. A .p7m file will be generated, which shall be saved and uploaded again in the system. Any editing to the file before signing with the Digital Signature shall interfere with the automatic check of correspondence between the content of such a document and the original, and this will bring to the application exclusion;

- If none of the above-mentioned options can be used candidates shall save in their own PC the .pdf file generated by the system and, without modifying it, print and sign it with full original signature in the last page of the printed document. A scanned .pdf copy of such a document shall be produced and the file thus obtained shall be uploaded to the system.

In case the access to the platform is via SPID, it is not necessary to sign the application with one of the aforementioned methods.

2. When filling the application, candidates must:

- select the PhD course, the curriculum, the place and the Research topic;

- attach the qualifications required and indicated in the form of the PhD course and a copy of the identity document.

The lack of a copy of the identity document is cause for exclusion from the selection.
All documentation must be attached in Italian or English and in pdf format.



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-pay an administration fee of € 10,00. Candidates can make fee payment by clicking on “Paga con Pago PA”, selecting form of payment:

- Credit/debit card;
- Direct payment from bank account;
- Other methods of payment and payment systems which allow for PagoPA procedures.

Only for candidates resident abroad: if it is not possible for candidates to pay using the PagoPA system, payment will also be accepted by bank transfer payable to: Università degli Studi dell’Aquila - Piazza Santa Margherita 2 - 67100 L’Aquila, avente le seguenti coordinate bancarie: IBAN: IT18T0538703601000000198036 - Codice SWIFT: BPMOIT22XXX - causale: "Entry in Ph.D. competition in _____". Only candidates making payment in this way are required, before deadline date, to attach a copy of the bank transfer payment and a declaration of failed administration fee payment by Pago PA.

Failure to pay the competition fee is cause for exclusion from the selection.

Under no circumstances can refunds be issued (i.e. exclusion, withdrawal, absence, etc.). The sole fee payment of € 10,00 does not in itself constitute an application in the absence of an online application form, even if payment is made before the deadline.

For all legal purposes, the application is to be considered as a self-certification of the data included therein, in accordance with articles 46 and 47 of Italian Presidential Decree no. 445/2000 and subsequent amendments.

3. The application is automatically sent to the University when the online procedure has finally been completed. Therefore, no paperwork needs to be delivered or sent to the University’s offices.

Candidates are invited to complete applications for the selection process well in advance of the closing date specified in this call. Candidates are responsible for verifying that the procedure is completed correctly. No complaints will be accepted for any malfunctioning of the IT system due to overload experienced by candidates near the closing date.

After the deadline of the call it will no longer be possible to change the application for participation.

In force of Italian Law no. 104/92, as amended by Italian Law no. 17/99, disabled candidates may request an individual examination (with the use of aids, any additional time required, etc.) to complete the required entry examinations.

According to the art. 15 of Law 183/2011 and following the interpretation done by the Directive of the Presidency of the Council of Ministers, signed by the Minister of Public Administration and Simplification, n. 61547 of 22/12/2011, the University can’t accept certifications issued by other Public Administrations.

Therefore, if the titles declared by candidates and attached to the application for admission to the competition, have been issued by Italian public universities, they must only be self-certified.

Following the rules on self-certification, the University will verify the veracity of the self-certification, pursuant to the Consolidated Law on Finance. 445/2000.

ART. 4
Examinations

1. The examination procedures and the dates of the exams are indicated in the form attached to this announcement.



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The date of the oral exam, indicated in the form, is to be regarded as official legally binding calls. Candidates will therefore not receive any other sort of call or summons by the University as to the exams prescribed for the Ph.D. Course they have applied for.

The candidate does not have to be present during qualification assessment procedures.

Any changes in dates and times will be made public on the University website, which will constitute official communication for all legal purposes.

A candidate who is not present at the time and place indicated for the examination will be automatically excluded from the public competition.

2. For the oral exam, candidates must present on the place provided and they are required to show a valid identity document.

In the event that, due to Health Emergency, it will be necessary to change the methods of the implementation, it will be made public by publishing an advice on the University website.

ART. 5

Examination Committee and competition rules

1. The Examination Committees, designated by the Board of Professors, are appointed by the Rector through a specific decree and are composed by a minimum of three to a maximum of five members among professors and assistant professors. At least one of the members must be full or associate Professor.

Having regard to Italian Law about “Equal Opportunities for Men and Women” and specifically to Art. 57 of the Leg. Decree n. 165, 30 March 2001, at least one third of the Examining Board has to be women, except impossibility to be demonstrated when the Board proposal is made. In any case the gender balance must be respected: each gender must be represented at least by one third of components.

Having regard to Art. 35 bis of the Leg. Decree n. 165, 30 March 2001, Individuals condemned for crimes – even if not yet sentenced – in Book II of the Italian Penal Code (“crimes by civil servants against public administration”) cannot be nominated as members of the Examining Board.

2. The Commission can carry out the preliminary meeting and the meeting related to the evaluation of the candidates' qualifications electronically. Insofar as they are compatible, the rules of the University Regulations on the subject are guided (D.R. n. 319/2020 of March 17, 2020 and subsequent amendments).

3. The candidate's scores will be indicated out of a total of 100 points.

The results of the assessment of the qualifications will be published on the web site of the University https://www.univaq.it/en/section.php?id=2207&lang_s=en and on the web site of the concerned Department.

At the end of the session the Examination Committee draws up the list of the interviewed applicants with the obtained scores.

This list, signed by the President and by the secretary of the Examination Committee will be published on the web site of the Department at which the test was conducted, on the same day of the oral examination.



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ART. 6
Rankings and assignment of scholarship

1. Once all the interviews have been completed the Examination Committee draws up the final ranking list according to the sums of the obtained scores in the oral test and the evaluation of qualifications. In case of equality, the Ph.D. position will be conferred to the younger candidate.

The University Administration makes this list public by publishing it on the official notice board of the University <https://www.univaq.it/section.php?id=1391> and on the University web site https://www.univaq.it/en/section.php?id=2207&lang_s=en, once the validity of the examination procedure has been checked.

ART 7
Enrolment in Ph.D. Course

1. Successful candidate must submit their enrolment through the University of L'Aquila official website https://www.univaq.it/en/section.php?id=2207&lang_s=en, within 15 days from online publication of selection results.

No information will be sent to the candidate's home. Candidates granted admission to the Courses are responsible for checking enrolment dates and procedures.

Failure to enroll by the deadlines set for each Course will be considered as drop out and the place will subsequently be assigned to the next candidate according to the ranking.

Successful candidates, who are admitted to the competition conditionally, will also have to produce self-certification that they have been awarded the degree within 3 days of obtaining it.

The enrolment forms, available on the University website, duly signed, must be delivered to the "Settore Dottorati, Assegni e Borse di Ricerca", within the deadline foreseen for the enrolment. The documents can be delivered in one of the following ways:

- by certified e-mail (PEC) addressed to protocollo@pec.univaq.it.
The certified e-mail account used must be the candidate's personal account. The administration shall not accept documents from candidates using certified e-mail accounts belonging to other individuals or to institutions. The University Administration declines all responsibility for any non-deliveries or misdeliveries of the documents sent via PEC or in case the documents attached to it are non-readable or damaged. The date of submission will be indicated on the receipt sent automatically by the PEC system.
- by mail addressed to concorso.dottorati@univaq.it. **All documentation must be attached in pdf format.**

The documents to submit compulsory are the followings:

- a) Enrolment form;
- b) Self-Declaration in substitution of certification and Self-Declaration in substitution of attested affidavit in accordance with articles 46 and 47 of the Presidential Decree – 28th December, 2000, n.-445 (using the forms available on the University website <https://www.univaq.it/section.php?id=684>);
- c) a copy of an identity document;
- d) a copy of the candidate's fiscal-code number;



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- e) a copy of the candidate's "Italian-residency permit" (permesso di soggiorno) – only for non-EU citizens;
- f) self-declaration to obtain the scholarship for the Ph.D.course;
- g) scholarship accreditation form.

Within 15 days from the start of the Ph.D. Course, candidates who have been conferred a scholarship must send by mail a photocopy of a receipt from the INPS (national social security service), certifying that they have been registered in "posizione contributiva alla gestione separata" (for information visit the INPS web-site at www.inps.it).

Foreign citizens must declare possessing the following requisites:

1. that they benefit from civil rights and right to vote in their country;
2. that, aside from Italian citizenship, they possess all other requisites required for citizens of the Italian Republic.

Applicants holding a university Degree awarded abroad must enclose, also, the following documents, translated and certified by competent Italian Diplomatic Authorities:

- copy of their university degree with "Declaration of Value" provided by the Italian Embassy/consulate operating in the student's country of residence;
- Transcript of records of the exams given during the degree course and marks awarded.

Alternatively, the winner may present the certificate of comparability issued by CIMEA as part of the agreement stipulated with the University of L'Aquila (<https://www.cimea.it/pagina-attestati-di-comparabilita-e-verification-of-qualifications>).

For the registration, please enter the service Diplome, via the following link <https://cimea.diplome.eu/univaq/#/auth/login>.

If the above documentation is not available at the time of enrolment, the candidate's enrolment shall be deemed "subject to verification". In this case all above mentioned compulsory documentation must be consigned **by and no later than the 30th September 2024, failure to do so will result in expulsion from the course.**

Candidate with a qualification obtained abroad, when he arrive in Italy, is required to deliver the originals of the documentation relating to the qualification to the Settore Dottorati, Assegni e Borse di Ricerca.

False declarations shall lead to the candidate's expulsion from the Ph.D. course and to prescribed sanctions for such offenses, vacant position will be assigned to another candidate according to the ranking list.

2. Successful candidate who does not want to enroll in the course he has been selected for, must immediately send a signed letter of renouncement enclosing a photocopy (front-back) of his/ her identity card.

When candidate, even if not winner of the competition, have right to be enrolled, the suitable candidate entitled to be enrolled will receive a communication to the e-mail address indicated on the application for participation in the competition. Candidates selected as replacements must write a letter of acceptance within three days of the aforementioned email. All other necessary documents indicated in this announcement must be consigned within, and no later than, ten days after receiving notification.

Failure to enroll by the deadline indicated is equivalent to tacit renunciation.



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ART. 8
Public Employee

Public employees admitted to PhD courses must be placed on request on extraordinary leave for study purposes without paychecks for the duration of the course and take advantage of the scholarship.

Public employees who does not obtain the aforementioned unpaid leave from the institution to which he/she belongs will not be able to enrol or continue the course of study.

Public employee who has already obtained the title of PhD, nor public employee who has been enrolled in Ph.D. courses for at least one academic year, benefiting from this leave, are not entitled to extraordinary leave.

ART. 9
Grant – Scholarship

1. The grant available indicated in the Ph.D. chart is assigned according to the ranking lists drawn up by the Examination Commission.

2. A Ph.D. gross Scholarships consists of € 16.243,00 which includes health and social security taxes that, on 2024, amounts to 35,030%, but only 11,677% is paid by the beneficiary.

From the first year of each Ph.D. course, for each PhD student a research budget, not less than 10% of the total sum of the grant conferred, will also be available for research activity in Italy or abroad.

3. Scholarship is yearly provided and is renewed on the condition that the Ph.D. student has completed all programmed activities for the course during the previous year.

A Ph.D. scholarship cannot be cumulated with other grants except for those provided by national or foreign institutions which are aimed at integrating the Ph.D. student's research activity with periods abroad.

The payment of the scholarship is made by monthly installment.

Candidates who have already benefited from other Ph.D. study scholarships in Italy (even if only for one year) are not eligible to receive another grant.

If a Ph.D. student does not respect what is indicated in article 15 paragraph 6 of Ph.D. regulations, his/her scholarship will be stopped.

ART. 10
Attendance Abroad

All Ph.D. students can carry out training periods abroad in qualified institutions. Such training or study periods abroad cannot be longer than 12 months and can be allowed in case they are foreseen by:

- a) The study program of the Ph.D. course;
- b) Upon advice of the course coordinator or board;
- c) Upon request made by the Ph.D. student.

The period of study abroad can be extended until 18 months at maximum only for the PhD in co-tutelle with foreign bodies.

The Ph.D. student is entitled to an increase in the scholarship up to a maximum of 50% for the aforementioned training periods abroad.



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Before going abroad the following documents must be sent to the above mentioned Ph.D. office by the Coordinator:

- Signed authorization by the course Coordinator for training/study periods abroad of 6 months or less
- or
- Board resolution allowing a period of over 6 months;

The authorization must include:

- the source of financial coverage for the additional sum of the scholarship;
- indication of the fund to which the additional sum of the scholarship is to be sent, if this sum is to be paid by the Department;

Upon returning to Italy, or each month, the Ph.D. Coordinator shall present the Certification about study periods abroad and shall request the payment of the scholarship increase.

ART. 11
Tuition Fees

The Ph.D. student is exempted from tuition payments. The Ph.D. student must only pay € 156,00; the Regional tax (€ 140,00) and a duty stamp “Marca da bollo” (€ 16,00).
Late payment will result in a € 52.00 fine.

ART. 12
Rights and Duties

1. Ph.D. students are obliged to attend lessons and carry out all prescribed activities regularly in accordance with the programs and schedules set by the Board of Professors.
2. The University provides insurance coverage for the entire duration of the Ph.D. course and for activities pertaining to the course.
3. Compatible employment activities shall be allowed for brief periods, following authorization from the Board of Professors, after hearing the favorable opinion of the supervisor, as long as such commitments do not pose any sort of conflict with the activities required within the Ph.D. course.
4. Interruptions in attendance shall be allowed for:
 - a) Illness or injury for periods of 30 days or more;
 - b) Military or civil service;
 - c) Training courses for teacher certification.

Interruption may also be agreed for substantiated serious personal reasons after having received a positive opinion of the Board of Professors. Discontinuation does not last longer than six months one year according to the total course length. Ph.D. students benefitting of interruption period must recover the entire time with consequent test delay for the move to following year and for the awarding of title.

5. Maternity/paternity leave and leave for adoption or foster care may also be authorized. Maternity-leave laws and regulations as indicated in Gazzetta Ufficiale n. 247 of 23rd October, 2007 shall be applied only to scholarship holders.



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6. A Ph.D. student's unexcused absence or non-fulfillment of obligations shall result in his/her exclusion from the course by the Board of Professors. In this case the expelled Ph.D. student shall be liable for the sum of the scholarship conferred or for tuition fees.
7. Ph.D. students enrolled at the University of L'Aquila may carry out limited teaching or tutoring activities within the University's Bachelor and Master-level degree courses if so established and programmed by the Board of Professors in agreement with the University Department.
8. Ph.D. students must preserve the confidentiality in information, knowings and materials that the organizations will make available for the study and research activities. They must not disclose beyond subject different by the ones that gave to them, in accordance with the Ph.D Course Regulation of this University.

ART. 13
Graduation

A Doctoral Degree title (Dott. Ric. or Ph.D.) will be awarded following a positive assessment of the Ph.D. thesis, taking into account the achieved results.

Students can write their Ph.D. thesis in Italian or in English, an abstract in English must also be provided. Students wishing to write their thesis in a different language from Italian or English must receive authorization from the Board of Professors.

The evaluation committee for Ph.D. thesis discussion will be appointed according to the Ph.D. Regulations of the University.

ART. 14
Head of the Competition Procedure

According to art. 5 of law 07/08/1990, n. 241, the Head of the Settore Dottorati, Assegni e Borse di ricerca of the University of L'Aquila (Piazza Santa Margherita, 2 – Palazzo Camponeschi - L'Aquila) shall be responsible for the competition procedure.

ART. 15
Legal Reference

For all other matters not foreseen or included in this announcement we shall refer to Law n. 210 of 03/07/98, Law n. 240 of 30/12/2010, Ministerial Decree 226/2021 and to the Ph.D. regulations of this University. This announcement is available at: https://www.univaq.it/section.php?id=2207&lang_s=en

Further information may be requested through HELP POINT ONLINE, accessible from the website <https://help.univaq.it/>

L'Aquila, March 27, 2024

The Rector of the University of L'Aquila
Signed Prof. Edoardo Alesse



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Ph.D. Course in INDUSTRIAL AND INFORMATION ENGINEERING AND ECONOMICS	
Place with grant	1
Grant/Fellowship Funding source	Decree of the General Director of the Agency for Territorial Cohesion n. 627 of 30th November 2022 which approved the scholarships financed under the Call for Proposals for the granting of resources for the experimental "Municipal Doctorates" – Internal Area of “Gran Sasso – Valle Subequana” - Aggregation of the Municipalities of Molina Aterno, Castel di Ieri, Castelvechio Subequo, Gagliano Aterno, Goriano Sicoli, Secinaro. CUP E59J21007730005
Research topic	Public services and economic and social development of inner areas
Research topic description	The research will focus on the establishment, organization, management and regulation of local public services, with particular reference to mobility, as a vector of economic and social development of inner areas.
Referring Professor	Dr. Federico Caporale federico.caporale@univaq.it
Duration	3 years
Curriculum	Legal and Business Sciences
University Department Responsible for the Ph.D. Course	Department of Industrial and Information Engineering and Economics
Ph.D. Course Website	http://diie.univaq.it/index.php?id=2613
Ph.D. Course Coordinator	Prof. Katia Gallucci katia.gallucci@univaq.it
Admission Pre-requisites	All Master-level Degrees belonging to the following classes: <ul style="list-style-type: none">• CLASS LMG 01 Jurisprudence• CLASS LM 49 Tourism development and management• CLASS LM 52 International Relations• CLASS LM 56 Economics• CLASS LM 62 Political Science• CLASS LM 63 Public Administration.• CLASSE LM 76 Environment and cultural economics.• CLASS LM 77 Management• CLASS LM 90 European Studies• CLASS LM/SC-GIUR Legal sciences- law or foreign degrees with certified equivalency or recognized as equivalent to the aforementioned qualifications.



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	<p>Within the deadline indicated in this call for applications, candidates who are expected to obtain the above mentioned Degrees by no later than the enrollment, and before the Ph.D. programme's start date may also apply.</p> <ul style="list-style-type: none"> • knowledge of Italian language
Admission Procedure	Qualification assessment and oral exam.
Examination topics	Oral exam will focus on relevant subjects related to public law and administrative law, including public contract law, environmental law, economic law and regulation of local public services in Italian and European law.
How to apply	<p>The application must be submitted only via the online procedure available at: https://pica.cineca.it/univaq/39dottcomunale</p> <p>The documents must be attached in Italian or English and in pdf format.</p> <p>The application and the attached documents are submitted automatically by closing the online procedure. So, no hard copy of the application and of the documents must be sent to the office.</p>
Documents to be annexed to the Application	<ol style="list-style-type: none"> 1. CV 2. Candidates holding a degree from an Italian university must provide: <ul style="list-style-type: none"> • Self-certification concerning their Bachelor-level Degree indicating final mark and list of exams taken and marks obtained; • Self-certification concerning their Master-level Degree course indicating final mark and list of exams taken and marks obtained. 3. Candidates enrolled in an Italian Degree Course must include: <ul style="list-style-type: none"> • Self-certification concerning their Bachelor-level Degree indicating final mark and list of exams taken and marks obtained; • Self-certification concerning the exams so far taken in their Master-level Degree course indicating marks obtained. 4. Applicants with foreign Degrees must follow the directions explained in article n. 2 of this call. 5. Scientific publications and/or other qualifications deemed suitable for assessment. 6. Summary, max.2 pages, of the candidate's Degree thesis. 7. A research project, of a maximum of 10.000 characters, including spaces, with bibliography (bibliography not to be included in the calculation of the maximum character limit).
Language(s)	<p>Assessment of foreign language skills</p> <p>During the oral test, knowledge of English language will be assessed.</p> <p>Admission</p> <p>The oral test is to be taken in Italian.</p>



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Exam Schedules	Qualification assessment: May 7, 2024 Oral exam: May 8, 2024, at 9:30 a.m. at the Economics Department, Giuseppe Mezzanotte Street - L'Aquila
Assessment Criteria	<p>The examination procedure consists in two phases: qualifications evaluated and an oral exam. The candidate's score shall be expressed out of a total of 100 points attributed as follows:</p> <ol style="list-style-type: none">Qualification evaluation: Maximum 40 points distributed as follows:<ul style="list-style-type: none">- Up to 20 points for Degree mark or academic career for those who haven't yet obtained their Master-level Degree- Up to 10 points for Research project- Up to 10 points for publications and other qualifications. consistent with the themes of the Ph.D. program.Oral exam: Max. 60 points The oral exam is to be taken in ITALIAN. The exam includes assessment of the candidate's English language skills. <p>The results of the oral test will be made public by posting at the examination site and at the Department of Industrial and Information Engineering and Economics. The commission, in case of a justified health emergency, can also consider to conduct the tests online.</p>
Title evaluation results publication	Title evaluation results shall be published on the University website https://www.univaq.it/section.php?id=2207 and on the Department website.

ATTACHMENT EVALUATION CRITERIA

a. **up to 20 points for Degree mark or academic career for those who haven't yet obtained their Master-level Degree** will be assigned as follows:

a1. Degree mark:

- 20 points for a degree mark equal to 110/110 cum laude;
- 19 points for a degree mark equal to 110/110;
- 15-18 points for a degree mark included between 105/110 and 109/110;
- 11-14 points for a degree mark included between 100/110 and 104/110;
- 7-10 points for a degree mark included between 95/110 and 99/110;
- 5-6 points for a degree mark included between 90/110 and 94/110;
- 3-4 points for a degree mark included between 85/110 and 89/110;
- 1-2 points for a degree mark included lower than 85/100.

a2. Academic career for those who haven't yet obtained their Master-level Degree:

- 20 points for an average mark assessed with the credits acquired for each exam between 29.5 and 30 cum laude;



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- 19 points for an average mark assessed with the credits acquired for each exam between 29 and 29.49;
- 15-18 points for an average mark assessed with the credits acquired for each exam between 27.5 and 28.99;
- 11-14 points for an average mark assessed with the credits acquired for each exam between 26 and 27.49;
- 7-10 points for an average mark assessed with the credits acquired for each exam between 24.5 and 25.99;
- 5-6 points for an average mark assessed with the credits acquired for each exam between 23 and 24.49;
- 3-4 points for an average mark assessed with the credits acquired for each exam between 21.5 and 22.99;
- 1-2 points for an average mark assessed with the credits acquired for each exam lower than 21.49.

b. **Up to 10 points for research project** will be assigned based on the following criteria:
the Commission will evaluate the quality of the project, the originality, the innovativeness, the methodological accuracy, the scientific relevance and the consistency with the Ph.D. themes

- c. **Up to 10 points for publications and other qualifications** will be assigned based on the following criteria:

for publications:

- the Commission will assign from 0 to 3 points for each publication based on the quality of the work, the editorial office, the methodological accuracy and the originality

for other qualifications:

- 1 point for each period of stay abroad for Erasmus, study and/or research activities;
- 1 point for participation in each research group;
- 2 points for each university master's degree in subject areas relevant or related to the subject of the research grant and two-year graduate school in administrative law;
- 1 point for graduate school in the legal professions;
- 0.5 point for other training courses in relevant or related subject areas.



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***Technical guidelines for the submission of the application form for
Ph.D. Courses in Industrial and information engineering and economics
for n. 1 place with scholarship for “Municipal Doctorates”, internal area Gran Sasso – Valle
Subequana – XXXIX Cycle***

Online application open until 29th April 2024 at 13.00 CEST
Online form available at: <https://pica.cineca.it/univaq/39dottcomunale>

1. The application form must only be submitted online. No hard copy of the application must be sent by post.
2. Before filling in the application form, please read carefully the selection announcement, in particular the chosen PhD course table in order to verify the eligibility criteria and the documents to be submitted.
3. WATCH OUT: ALL DOCUMENTS MUST BE UPLOADED IN PDF FORMAT AND, IN SOME CASES, THEY MUST BE PRINTED, SIGNED AND UPLOADED. WE ADVISE APPLICANTS TO USE A PC CONNECTED WITH A PRINTER AND A SCANNER.
4. It is possible to fill in the application form by logging in at different times and saving the data. In order to access the application form that has been partly completed you must click on Modify to complete it.
5. Further information may be requested through HELP POINT ONLINE, accessible from the website <https://help.univaq.it/>
6. For technical problems contact support via the link at the bottom of the page <https://pica.cineca.it/univaq>.
7. Applicants with foreign qualifications that have not been legally recognized as equivalent to Italian degrees must read art. 2 of the selection announcement and upload the required documents in the relevant section of the online application.
8. After the application has been correctly filled in and submitted, applicants will receive an email with the confirmation of the submission.

1. DATA REGISTRATION

To start the registration, go to the website <https://pica.cineca.it/univaq/39dottcomunale>
Access can be done via SPID. In the absence of SPID, at the first access applicants need to register by clicking on ‘Register’ and fill in the required data. If applicants already have LOGINMIUR credentials, they don’t need to register again. They must access with their LOGINMIUR username and password in the relevant field LOGINMIUR.

In case you forgot username and password, click on “Forgot your credentials?”.

After completing the data, click on ‘New Registration’. Applicants will receive an email with the data to confirm their registration. In case you don’t receive or cannot read the email, contact support via the link at the bottom of the page <https://pica.cineca.it/univaq>.



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2. APPLICATION FORM ACCESS

Once registered it is possible to access the website <https://pica.cineca.it/univaq/39dottcomunale>

and login with username and password to fill in the application form by clicking on 'New Submission'. Before filling in the application form, applicants can modify their personal data by clicking on the top right button (User Profile) and select what to modify.

The first section to be filled in is "PHD COURSE": the applicant must select the Ph.D. course, the curriculum, the place "Municipal Doctoral grant position" and the research topic.

WATCH OUT: after completing each section of the form, the applicant must click on the button "SAVE AND PROCEED". Only if the data have been correctly filled in, the applicant can go to the next section. Otherwise, error messages will display and will be compulsory to correct the data.

The section named "DECLARATIONS" displays a list of declarations concerning the veracity of data inserted and the treatment of the personal data inserted in the application form.

The third section to be filled is "PERSONAL DATA". This section is partially filled by transferring data from the registration procedure thus the candidate must complete the missing items.

Furthermore, foreign applicants must declare to have an adequate knowledge of the Italian language.

In case of mistakes in personal data, applicants can modify them by clicking on the top right button (User Profile).

In the following section "Admission requirements" applicants must select one out of the four options proposed. After that applicants must specify the qualification awarded or to be awarded by the completion date of enrollment.

In the following section "FURTHER DECLARATIONS" the applicants must compulsory declare the level of knowledge of English language and if they are in situations preventing the receiving of the scholarship and/or of special needs.

In the section named "ATTACHMENTS" the applicant can upload the identity card (or passport) and all the qualifications and certifications required in order to participate to the selection of the chosen Ph.D. course. The references letters cannot be uploaded in this section: for these letters the applicant must follow a different procedures written above.

The applicant can write a self-declaration about the degree obtained and about all the exams passed. The self-declaration concerning the degrees obtained, can be written in a simple paper according to the scheme available below, or downloading the concerned form if it is available on the website of the home University.

The applicant must read carefully the list of documents required for the Ph.D. course, in order to speed up the procedure.

In this section you must upload the documents requested for the recognition of the foreign academic degree (art. 2 of the selection announcement - Admission of applicants with foreign (non-Italian) qualifications). The files must be in pdf format and readable. For each file a brief description is needed.

Now, the candidate who has completed the application must return to the "Dashboard" and perform "Verify". If the system detects errors, it is necessary to edit the application and proceed with "Verify" again.



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If the system does not indicate any errors, the candidate returns to the "Dashboard" and selecting "Payment" makes the payment of the contribution of € 10.00 through "Pago PA" (Note: only candidates residing abroad, who do not have an Italian bank account, can make the payment by bank transfer).

After completing this section applicants will be redirected to the dashboard where they can see the draft of their application form. By pressing the bottom "Sign and submit" the process is finalised. By clicking on "Sign" bottom the process is finalise and the PDF file of application is generated.

The application must be signed. The absence of the signature, or of the handwritten signature, implicates the exclusion from the public competition.

There are 3 methodologies to sign it and the candidate must select one of them and read carefully they directions.

According to article 3 of the call the possible methodologies are the following:

- By digital signature using smart card, USB token or remote signature which allow the owner to sign general documents by means of a signature software or a Remote Signature web portal made available by the Auditor. Those who have a Digital Signature smart card or USB token shall verify that they are compatible with the Digital Signature system integrated in the system server. If so, the owner may sign the application directly in the system server (e.g. ConFirma);

- Those who do not have compatible digital signature devices and the Remote Digital Signature Owners who may access a web portal for signing general documents shall save in their own PC the .pdf file generated by the system and, without modifying it, digitally sign it in CADES format. A .p7m file will be generated, which shall be saved and uploaded again in the system. Any editing to the file before signing with the Digital Signature shall interfere with the automatic check of correspondence between the content of such a document and the original, and this will bring to the application exclusion;

- If none of the above-mentioned options can be used candidates shall save in their own PC the .pdf file generated by the system and, without modifying it, print and sign it with full original signature in the last page of the printed document. A scanned .pdf copy of such a document shall be produced and the file thus obtained shall be uploaded to the system.

In case the access to the platform is via SPID, it is not necessary to sign the application with one of the aforementioned methods.

In case the applicant decides to sign the PDF file he/she must verify that the file that is going to be uploaded is complete because the system accepts only one PDF file.

After the submission applicants will receive an email with the confirmation of the submission. Applicants will always be able to login to their account, personal data and application form.

3. APPLICATION FORM MODIFICATION OR WITHDRAWAL

Modifications of the application form after the pdf has been created are possible:

- If they have submitted the application form and received the email of confirmation applicants cannot modify the application form but they will be able to withdraw it following the relevant procedure available on the dashboard and submit a new application form.



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- If they have created the pdf file but they have not completed the submission (the pdf file has not been uploaded yet and so they haven't received the email of confirmation) then they must contact support via the link at the bottom of the page <https://pica.cineca.it/univaq> and ask to have the application re-opened. In the email they must specify the reason of their request, the ID of their application form and attach copy of their identity document.



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Self-Declaration in substitution of certification
(art. 46 D.P.R – 28th December 2000, n.445)

and/or

Self-Declaration in substitution of attested affidavit
(art. 47 D.P.R 28th December, 2000 n.445)

The undersigned _____ born in (place of birth) _____ on (date of birth) _____

residing in (city/State/Country) _____ Postal code _____
 at (address) _____

DECLARES:

1) in compliance to art(s). 46,47 and 38, D.P.R 28/12/2000, n.445 that he/she has been conferred the following Degree:

Bachelor-level Degree in (title) _____ at (name of University or College issuing the Degree) _____ on (date issued) _____, mark _____

and that he/she passed the following exams:

EXAM (title of the exam/course)	MARK	DATE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2) in compliance to art(s). 46,47 and 38, D.P.R 28/12/2000, n.445 that he/she will be confer the following Degree:

Master-level Degree in (title) _____ at (name of University or College issuing the Degree) _____ on (date issued) _____,

and that he/she passed at today the following exams:

EXAM (title of the exam/course)	MARK	DATE
_____	_____	_____
_____	_____	_____



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_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned declares that he/she is aware of the sanctions applied in case of false statements established in art.76 D.P.R. 28/12/2014, n.445 and of the consequent loss of any benefits obtained by making false statements as established in art. 75 D.P.R. 28/12/2014, n.445.

The undersigned, under penalty of nullity of the application, shall enclose a photocopy of a valid ID.

Date, _____

(Applicant's signature)